

Lamb County Library Advisory Board

ARTICLE I

There is hereby created the Lamb County Advisory Board, which shall be composed by 9 people appointed by the Commissioners' Court for staggering four year terms.

Theses persons appointed should, if possible, include at least one reprehensive from each of the following areas:

Littlefield
Amherst
Sudan

The County Head Librarian shall be an ex-officio, non-voting of the Lamb County Advisory Board.

ARTICLE II

MEETINGS

- Section 1. The regular meeting of the Library Board shall be held at a time designated by the Board in the library or such other place the Board may determine.
- Section 2. Special meetings may be called by the Chair or at the call of any two members of the Board, provided that notice thereof be given to all Board members.
- Section 3. A majority of the members shall constitute a quorum at all meetings of the Board.
- Section 4. All questions presented for a vote of the Library Board shall decided by a simple majority of the quorum, including the vote of the Chair.
- Section 5. Any member of the Board who misses three consecutive meetings without good cause shall be deemed to have resigned, and the Board will recommend to the County Commissioners that a replacement be appointed for the balance of the unexpired term.
- Section 6. Robert's Rules of Order, Newly Revised shall govern in the parliamentary procedure of the Board, in all cases to which they are applicable and in which they are not inconsistent with these by-laws.

ARTICLE III

OFFICERS

- Section 1. The officers of the Board shall be a Chairperson, a Vice-Chairperson, and a Secretary.
- Section 2. Officers shall be elected and take office at the first regular meeting after new Board members have been appointed and sworn in.
- Section 3. Vacancies in office shall be handled as follows:
- (a) In the event of resignation or incapacity of the Chair, the Vice-Chair shall become the Chair for the unexpired portion of the term.
 - (b) Vacancies in officers other than the Chair shall be filled for the unexpired term by an alternate.
- Section 4. Duties of the officers shall be as follows:
- (a) Chair:
 - (i) Preside at all meetings.
 - (i) Represent the Library Board at public functions.
 - (i) Appoint special committees.
 - (i) Assist Library Director in establishing the agenda for each meeting. Agenda items requested by a Board member will be included.
 - (b) Vice-Chair:
 - (i) Assist the Chair in directing the affairs of the Board and act in the Chair's absence.
 - (c) Secretary:
 - (I) Be responsible for the accuracy of the minutes of the Board meeting and bring any corrections to the attention of the Board at its next meeting. The Secretary shall sign the approved minutes and file in Record Book.

ARTICLE IV

The duties of the Lamb County Library Advisory Board shall be as prescribed below. The Board shall submit an annual budget to the Commissioners' Court.

The board shall, subject to review and approval of the Commissioners' Court, establish policies and programs for the library. It shall cooperate with other public and private groups in advancing the best interest of the library. It shall render to the Commissioners' Court all recommendations it considers advisable regarding the library.

The Lamb County Library Advisory board shall recommend the Commissioners' Court as Head Librarian or Assistant Librarian whenever one is needed.

ARTICLE V

POWERS AND DUTIES OF BOARD MEMBERS

Section 1. Board Members shall:

- (a) Recommend policies to govern the operation and program of the library.
- (b) Assist in planning and give guidance for expansion of library facilities.
- (c) Assist in interpreting the policies and functions of the Library Department to the public.
- (d) Encourage in every possible way the development and advancement of the public library.

ARTICLE V

AMENDMENTS

Section 1. These by-laws may be amended by a majority vote at any regular meeting, provided all members have been notified of the proposed amendments at least ten days prior to such a meeting. Such amendment would then be subject to approval by the County Commissioners.

This resolution of the Lamb County Library Advisory Board was amended by the board as of this date, March 29, 2018.

Eric B Turpen

CHAIR PERSON ERIC TURPEN

Teresa Villanueva

SECRETARY TERESA VILLANUEVA

Eva Nell O'Connor

EVA NELL O'CONNOR

Johnny Rosemond

JOHNNY ROSEMOND

Lottie Spencer

LOTTIE SPENCER

Kelly Alexander

VICE CHAIR PERSON KELLY ALEXANDER

Anita Torres

ANITA TORRES

Marie Quintela

MARIE QUINTELA

Carmelita Mills

CARMELITA MILLS

Candy Beth

HEAD LIBRARIAN